

**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
May 8, 2025
6:00 PM**

Present at the meeting: Mayor Shultz, Deputy Mayor Landis, Councilors Mellen, Perry, Roos, Shiles, and Stuby. Also present were Borough Manager Armstrong, Borough Solicitor Brenneman, Assistant Borough Manager Juday, Finance Director Cohen, Water Resources Director Abeln, Sustainable Community and Economic Planning Director Woolston, Transportation Director Bergsten, Parks and Recreation Director Crouse, HR Director Berrier, Public Information Coordinator Taylor, and Borough Secretary Blair.

Mayor Shultz called the Council Meeting to order at 6:32 p.m.

Councilor Perry led the Moment of Silence dedicated to all those we are suffering loss or discrimination in the last few months.

PRESENTATIONS

1. Cumberland Goodwill EMS- Mayor Shultz presented Chief Robert Pine with a Proclamation Recognizing EMS Week. Chief Pine commented about the organization and the support received by the community and added that they will be available on bikes this summer, which is a first for the department.
2. Mayor Shultz with the assistance of Captain Wertz swore in a new Special Fire Police Officer, David (Al) Allen.
3. Jason Cohen, Director of Finance, provided an outline of Carlisle Borough's first quarter financials, noting that the Borough is consistent with budget expectations and performance.

CITIZENS TO BE HEARD

1. Joe Shane of 51 W. High St. addressed Pride Week scheduled for the week of 6/14. Olivia Ryan gave an overview of all the scheduled events.

CONSENT AGENDA- *Borough Council voted 7-0 to approve the Consent Agenda. (Landis/Mellen)*

A. Minutes:

*Borough Council approved the Council Meeting Minutes from April 10, 2025
Borough Council approved the Public Hearing Minutes from April 10, 2025*

**B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2025**

General Fund	\$ 982,669
Water Fund	\$ 490,220
Stormwater Fund	\$ 297,858
Sewer Fund	\$ 282,652
Solid Waste Fund	\$ 535,756
Capital Project Fund	\$ 557,952
Parking Fund	\$ 101,758

C. HARB Borough Council approved the following Certificates of Appropriateness:

1. *For Eric Storms and Kathleen Calvert of 12 East Chapel Avenue to paint 3 murals conditioned that the proposed business logo mural shall meet the zoning standards for a wall sign and that all murals shall be painted on material mounted onto the brick façade with an approximately one-half inch gap between the façade and the mural.*
2. *For Inoma Properties West Shore, LLC of 120 South Hanover Street to replace fascia, shingles, and underlayment.*
3. *For Robindra Dean of 128 North Hanover Street to install a sign.*

D. Budget & Finance

4. *Borough Council adopted a resolution ratifying the execution of a service agreement with Tuckey Restoration, Inc. to provide emergency water damage cleanup and remediation services at Borough Hall in the total amount of \$21,318.10 (Twenty-One Thousand Three Hundred Eighteen dollars and Ten Cents).*

E. ERCP

1. *Borough Council re-appointed Ms. Jennifer Love to a second full term on the Parks and Recreation Board. This term will become effective July 1, 2025, and shall expire on June 30, 2029.*
2. *Borough Council may re-appointed Mr. Curtis Stevens to a second full term on the Parks and Recreation Board. This term will become effective July 1, 2025, and shall expire on June 30, 2029.*

F. Parks & Recreation

1. *Borough Council approved a revised contract with Houck Services, Inc. to replace the Gym 1 roof at the Stuart Community Center for \$145,800 (One hundred forty-five thousand eight hundred dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #008-E22-823).*

G. Public Safety

- 1. Borough Council amended its April 10, 2025 approval to purchase a TruNarc Handheld Narcotics Analyzer to reflect a change in the Model Type, now 2025 "Type H", at a total purchase price of \$43,519 (Forty-Three Thousand Five Hundred and Nineteen Dollars) from ThermoFisher Scientific and ratify the Borough Manager's April 11, 2025 execution of the adjusted sales quotation.*

H. Public Works

- 1. Borough Council authorized execution of a temporary access and construction easement agreement with Dickinson College granting the Borough access and the use of a portion of private property for the purpose of the Borough converting the Orange Street basin from a dry detention pond to a wet retention pond.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

1. After a brief conversation among Council on the subject of Gaza, Borough Council voted 7-0 to move the Resolution opposing any action to be taken over the Gaza Strip to the June Workshop for public comment. This Resolution was originally Tabled during the March 13, 2025, Council Meeting. (Landis/Perry)

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

REPORTS FROM COMMITTEES

A. Public Safety

1. Borough Council voted 7-0 to approve a Special Events Application for the Hope Station Juneteenth Celebration to be held on June 14, 2025, from 8:00 a.m. to 4:00 p.m. The event is to take place on the 100 block of West Penn Street near Hope Station and Memorial Park, along with a one (1) mile walk/run for justice and a health fair.

Approval shall be contingent upon the receipt of a valid Certificate of Insurance, naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed cost associated with this event. (Shultz/Roos)

Mayor Shultz commented that the Hope Station 25th Anniversary Gala was the prior weekend.

B. Public Works

1. Borough Council voted 7-0 to approve the low bid received for the Water Treatment Plant Residual Waste Disposal Contract from Commonwealth Disposal, Inc. of Harrisburg, Pennsylvania for \$0.05 per gallon. (Stuby/Shiles)
2. Borough Council voted 7-0 to enter into an Engineering Services Contract with Herbert, Roland and Grubic, Inc. (HRG) to assist the Borough with its 2025 Sanitary Sewer System Rehabilitation Program, for the total amount of \$31,300 (Thirty-One Thousand Three Hundred Dollars), subject to the Borough Solicitor's review and approval. (Stuby/Shiles)
3. Borough Council voted 7-0 to authorize the return of financial security funding to Penn Holding Group, LP, for the Sunoco Diesel Pumps Installation Project, in the amount of \$60,000 (Sixty Thousand Dollars) to reflect final work completed. (Stuby/Shiles)
4. Borough Council voted 7-0 to authorize the reduction in the amount of financial security provided by Capitol Indemnity Corporation on behalf of Burkentine & Sons Builders, Inc., for the 650 N. College St. Land Development, in the amount of \$17,340.00 (Seventeen Thousand Three Hundred Forty Dollars) to reflect final work completed. (Stuby/Shiles)

5. Borough Council voted 7-0 to amend the February 11, 2021 Engineering Services Contract with Gannett Fleming, Inc. to include additional permitting and environmental compliance engineering services for the 2023 Water Transmission Main Replacement Project, for a not to exceed amount of Twenty-Five Thousand Eight Hundred Dollars (\$25,800), subject to the Borough Solicitor's satisfactory review and approval of the amendment. (Stuby/Shiles)
6. Borough Council voted 7-0 to approve the replacement of the existing catwalk at the Wastewater Treatment Plant by Pumping Solutions Incorporated (PSI) of York Springs, Pennsylvania for \$125,413.00 (One Hundred Twenty-Five Thousand Four Hundred Thirteen Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS #016-E22-228). (Stuby/Shiles)
7. Borough Council voted 7-0 to approve the purchase of replacement gravity filter media from Unifilt Corporation of Wilkes-Barre, PA for \$65,300.00 (Sixty-Five Thousand Three Hundred Dollars) at the Carlisle Water Treatment Plant through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E24-367) and furthermore,

Borough Council voted 7-0 to approve the installation of the replacement media by PSI Pumping Solutions, Inc. of York Springs, PA for \$122,094.00 (One Hundred Twenty-Two Thousand Ninety-Four Dollars) at the Carlisle Water Treatment Plant through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E22-228). (Stuby/Shiles)

C. Sustainable Community and Economic Planning

1. Borough Council voted 7-0, by roll call vote, to enact an ordinance amending the Code of the Borough of Carlisle, Chapter 255, by amending the zoning map through rezoning Tax Parcel ID 05-20-1796-001 to UM Urban Mixed Use District Zoning. (Shiles/Landis)

Councilor Mellen made it clear that voting today to change the zoning change would not stop 100 apartments from being built on the parcel and that what Council is trying to do is make the best choices in what is best for the neighborhood in a way that will integrate in the neighborhood.

Council Shiles addressed traffic safety in the proposed development area and he asked that the residents keep council in the loop with what is happening as Council has strategies to handle it.

Councilor Perry reassured the citizens that their concerns are being heard and not dismissed. She said it is important that these conversations are had within the community.

Mayor Shultz added that one of the goals that the Council has had in the Land Use Reform Sub-committee is to try to make neighborhoods safer and more walkable; and that the zoning changes aren't due to any application by a developer but by comments made by the community.

2. Borough Council voted 7-0 to schedule a special meeting and direct the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2307, and thereafter amended, with respect to Chapter 183, Property Maintenance. (Shiles/Landis)

The motion originally passed 7-0 (Shiles/Landis) but was reconsidered 7-0 (Shultz/Shiles) to add the date and time of the meeting. The motion was adjusted to include the date and time (May 23, 2025, at 8:00am) and passed 7-0. (Shiles/Landis)

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

Eric Smith of 121 S. E. St, referred back to the comment on speeding in school zones from the earlier Public Hearing, commenting that he agreed with the request that the Borough install speed humps. He also thanked the Carlisle Police Department for putting their lives on the line for the community and expressed his support for a potential Welcoming City Ordinance.

Joshua Caster of 308 Cherry St expressed his support for progress but opposed the change of the zoning ordinance voted on earlier in the meeting as he believed it was not reflective of the reason residents choose to live in the Borough and was concerned about what could happen if the current plan for the land falls through or the land is bought and resold.

Mayor Shultz explained further how the legal process works, when and to which residents would be contacted regarding the developers plan for the lot, and that there would be more opportunities to speak publicly on the plan.

Deputy Mayor Landis, along with Sustainable Community and Economic Planning Director Jared Woolston added that the Developer is required to hold a neighborhood outreach meeting and provide evidence as part of a completeness check which is also part of the administrative completeness review.

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Roos thanked all the firefighters for handling the Hammond Rock fire, and that the Community Pool will be opening on Saturday, May 24th.

Councilor Shiles added that he would be riding the drum bike at the Big Gay Walk in June.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:33 pm.

Sean M. Shultz, Mayor

Patricia Blair, Borough Secretary